**Quarterly Project Progress Review Report**

Date: 09 April 2015

Award ID: 00074121

Description: Strengthened Institutional capacity of institutions to support sustainable livelihoods and reintegration programmes

Implementing Partners: UNCDF

Period Covered: Jan – Mar 2015

* 1. **Project Risks Logs:**

Project Risk log: *Please integrate the latest project risk log (from previous quarter or original project risk log if this is the first QPR for the project) and update as relevant*

| **#** | **Description** | **Date Identified** | **Type** | **Impact &**  **Probability** | **Countermeasures / Management response** | **Owner** | **Submitted, updated by** | **Last Update** | **Status** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.1 | Coordination mechanism has not mentioned in roles and responsibility section of Inter-Ministerial Steering Committee and Technical Working Group establishment | Mar 26, 2015 | Operational | Roles overlapping or confusion among concerned Ministries and departments that may delay in developing FI action plan.  P = 5  I = 5 | Develop effective national coordination mechanism through multi FI stakeholders’ engagement and Public-Private partnership. | Programme Analyst | Team Leader, Local Governance | Mar 31, 2015 | Pending |
| 2.4 | Development Partners’ commitment is uncertain right now | Mar 31, 2014 | Organizat-ional | Capacity development of Weaving Centre of Excellence could not be full scale implementation.  P = 4  I = 5 | The comprehensive project document will serve as reference for implementation and potentially attract additional partners. | Programme Analyst | Team Leader, Local Governance | Mar 31, 2015 | Pending |

* 1. **Project Issues Logs:**

Project Issues Log: *Please integrate the latest project issues log (from previous quarter) and update as relevant – or if this the first QPR of the project, fill in the below template*

| **#** | **Description** | **Date Identified** | **Type** | **Impact &**  **Probability** | **Countermeasures / Management response** | **Owner** | **Submitted, updated by** | **Last Update** | **Status** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.3 | Delay in Panelist approval process for MFP Transition – Project closure follow up audit. | Mar 28, 2015 | Operational | Delay caused by temporary staff shortage in procurement unit. This could delay the audit schedule and even missing the deadline for reporting.  P = 5  I = 5 | Follow up the procurement focal and approving authority.  Coordinate with audit team for the scope of work and timeline. | MF Analyst | MF Analyst | Mar 31, 2015 | In progress |
| 2.1 | Delay in procurement process for consultancies services to develop a comprehensive project document for the establishment of Weaving Centre of Excellence. | Mar 24, 2015 | Operational | Delay caused by unplanned agenda of Myanmar FI roadmap launching ceremony during March 2015.  P = 5  I = 3 | Applicants will be informed the deferment of assignment period ;  VISA process will be started as soon as possible once selection process has completed. | MF Analyst | MF Analyst | Mar 31, 2015 | In progress |

**2. Project Performance: Strengthened Institutional capacity to support sustainable livelihoods and reintegration programmes**

Project ID: 00086667

Description: UNDP Microfinance Project Transition

Implementing Partner: N/A

Baseline: *as per CP* Microfinance operations and ownership is currently with

UNDP

Indicator: as per CP Micro-finance operations and ownership transferred to the

selected financial intermediary

[2015] Target: Prior year audit recommendations/ issues will be resolved and

Project is officially closed.

(Micro-finance operations and ownership already transferred to

selected financial intermediaries - PGMF; Save the Children; and

GRET in 2014)

[2015] Achievement: *Narrative – please describe achievements at the output level, taking into account all activities.*

UNDP Microfinance Project was transitioned to selected MFIs – PGMF; Save the Children; and GRET in 2014. However, in order to close the project officially, in the mid of January 2015, OAI Office recommended to conduct follow up audit to 2013 NIM/NGO audit recommendations. Thus, 2014 NIM/NGO audit is now in process.

How has the gender dimension been addressed: *Please describe specific results achieved in the area of gender mainstreaming (if any) with a brief narrative*

N/A

**2.1 Activity Performance: Increased institutional capacity to promote inclusive rural financial services**

Activity ID: 1.3

Start date: Jan 1, 2015

End date: Apr 2015

Purpose: MFP Transition – Project closure follow up audit

Description: Terms of reference for 2014 NIM/NGO audit has developed and announced in early March 2015. Audit firm selection process was in progress during March 2015. The project closure follow up audit will be focused on action taken on prior year audit recommendations and will be conducting during April.

| **Quality Criteria** | **Quality Method** | **Quality Assessment Due Date** | **User Perspective** | **Timelines** | **Resource Usage** | **Gender Perspective** |
| --- | --- | --- | --- | --- | --- | --- |
| **(Date – Rating: Comments)** |  |
| Audit Opinion | 2014 Annual Audit Report | 30 April 2014 | 3/10/15 – RFP posted on the UNDP website;  3/27/15 – Panelist proposed;  4/3/15 – Panelist approved;  4/9/15 – Contract issued to audit firm. | In progress | USD 10,000 | N/A |

**3. Project Performance: Strengthened Institutional capacity to support sustainable livelihoods and reintegration programmes**

Project ID: 00086666

Description: Strengthen Institutional Capacity – Sustainable Livelihood

Implementing Partner: n/a

Baseline: *as per CP* Zero number of vocational training institutions’ capacities

assessed and strengthened.

Indicator: as per CP Number of vocational training institutions’ capacities assessed

and strengthened.

[2015] Target: a) Policy support for Inclusive Finance - An Inter-Ministerial

Steering Committee for national financial inclusion roadmap will

be formed and Technical Assistance for roadmap implementation

framework roll out will be provided; and

b) Enhanced institutional capacity to create employment

opportunities particularly for women and youth – A

comprehensive project document will be developed to serve as a

strategic plan and an implementation guidance to establish

Saunder Weaving Centre of Excellence in Amarapura township in

Mandalay Region to support national vocational training

capacity.

**[2015] Achievement: *Narrative – please describe achievements at the output level, taking into account all activities – In progress***

Policy support for Inclusive Finance: Myanmar Financial Inclusion Roadmap was approved by the President Office, Union of Myanmar on the 25th March 2015. The establishment of the Inter-Ministerial Steering Committee and the Technical Working Group were also approved with the approval of FI Roadmap.

Enhanced institutional capacity to create employment opportunities particularly for women and youth: Key recommendations of the Institutional Capacity Assessment Report for Saunder Weaving School report mentioned Saunder Weaving School should transform into Weaving Center of Excellence serves as the country’s core place for modern and up-to-date skills development methods in textiles and weaving and produce graduates of substantial capacity ready to enter various areas of the textile sector which would not be engaging in other type of vocational trainings.

As a follow up UNDP has consulted with SSID on next steps for continued UNDP technical assistance towards establishment of Saunder Weaving Center of Excellence with the development of a comprehensive project document to serve as a reference for the government on implementation and to potentially attract additional partners.

***How has the gender dimension been addressed: Please describe specific results achieved in the area of gender mainstreaming (if any) with a brief narrative:***

Gender responsive questionnaires will be developed for Textile sector market research that the research findings will be incorporated in the project document for the establishment of Weaving Center of Excellence.

**3.1. Activity Performance: Increased institutional capacity to promote inclusive rural financial services**

Activity ID: 1.1

Start date: Jan 1, 2015

End date: Dec 31, 2015

Purpose: Policy Support for Inclusive Finance

Description: This activity is to provide secretariats support to the Inter-Ministerial Steering Committee to develop Myanmar Financial Inclusion Strategy and Action Plan. Myanmar Financial Inclusion Roadmap, which was the product of Making Access Possible (MAP) project, was approved by the President Office, Union of Myanmar on the 25th March 2015. The establishment of the Inter-Ministerial Steering Committee and the Technical Working Group were also approved with the approval of FI Roadmap. UNDP provided government liaising support to UNCDF throughout the process of “MAP” project.

| **Quality Criteria** | **Quality Method** | **Quality Assessment Due Date** | **User Perspective** | **Timelines** | **Resource Usage** | **Gender Perspective** |
| --- | --- | --- | --- | --- | --- | --- |
| **(Date – Rating: Comments)** |  |
| Approved Myanmar Financial Inclusion Strategy and Action Plan | Minutes of the Inter-Ministerial Steering Committee; and Minutes of the Technical Working Group. | Oct 31, 2015 | 03/25/15 – Union Government and President Office approved Myanmar FI Roadmap;  04/01/15 – Launching of the Myanmar FI Roadmap at MICC 1 in Nay Pyi Taw. | In process | USD 153,275 | Women empowerment |

**3.2. Activity Performance: Enhanced institutional capacity to create employment opportunities particularly for women and youth**

Activity ID: 2.1

Start date: Jan 1, 2015

End date: Aug 30, 2015

Purpose: To develop a comprehensive project document for the establishment of the

Weaving Centre of Excellence at Saunder Weaving School, in Amarapura

Township, Mandalay Region.

**Description: *describe the big chunks of activities that are to take place under this activity ID during the year. Depending on how detailed the AWP targets are, these could be used here.***

Key recommendations of the Institutional Capacity Assessment Report for Saunder Weaving School report includes:

a) Saunder Weaving School should transform into Weaving Center of Excellence serves as the country’s core place for modern and up-to-date skills development methods in textiles and weaving and produce graduates of substantial capacity ready to enter various areas of the textile sector which would not be engaging in other type of vocational trainings; and

b) To conduct a survey on supply and demand sides of textile sector in Myanmar to identify market demand for weaving products and skill sets demand from weaving/textile businesses that would help the school in Curriculum Development and Training in line with market demand and NSSA.

As a follow up UNDP has consulted with SSID on next steps for continued UNDP technical assistance towards establishment of Saunder Weaving Center of Excellence with the development of a comprehensive project document to serve as a reference for the government on implementation and to potentially attract additional partners. The RFP was developed and posted on the UNDP website on the 20th February and shortlisted done in early April. The timeframe will defer one month due to preparation on UNSGSA Visit and Myanmar Financial Inclusion Launching Ceremony which was conducted in MICC1 in Nay Pyi Taw on the 1st April 2015.

| **Quality Criteria** | **Quality Method** | **Quality Assessment Due Date** | **User Perspective** | **Timelines** | **Resource Usage** | **Gender Perspective** |
| --- | --- | --- | --- | --- | --- | --- |
| **(Date – Rating: Comments)** |  |
| Approved comprehensive project document for the establishment of the Weaving Centre of Excellence (CoE) | Market Assessments for weaving skills; textile products; and tradition skills and weaving technologies;  and  desk review | Aug 30, 2015 | 02/20/15 – RFP posted on the UNDP website;  03/06/15 – approved panelist;  04/10/15 – shortlisted. | Aug 30, 2015 | USD 75,000 | Gender Sensitive |

**3.2. Activity Performance: Enhanced institutional capacity to create employment opportunities particularly for women and youth**

Activity ID: 2.4

Start date: Aug 1, 2015

End date: Dec 31, 2015

Purpose: Employable skill development of Saunder Weaving Centre of Excellence

**Description: *describe the big chunks of activities that are to take place under this activity ID during the year. Depending on how detailed the AWP targets are, these could be used here.***

This activity will be implementing after the development of the comprehensive project document for the establishment of the Weaving Centre of Excellence.

| **Quality Criteria** | **Quality Method** | **Quality Assessment Due Date** | **User Perspective** | **Timelines** | **Resource Usage** | **Gender Perspective** |
| --- | --- | --- | --- | --- | --- | --- |
| **(Date – Rating: Comments)** |  |
| Approved Policy and Manual for HR; Finance; IT; and M&E functions | Reports on  Weaving Centre of Excellence’s Capacities Development | Dec 01, 2015 | N/A yet | Dec 31, 2015 | USD 60,000 | N/A |
| Approved Training Curricula and Syllabus | Training Curricula and Syllabus are reviewed and approved by the National Skills Standard Authority (NSSA) | Dec 01, 2015 | N/A yet | Dec 31, 2015 | USD 100,000 | Gender Sensitive |
| TOT training for weaving schools under SSID | Training Certificates Acknowledged by NSSA | Dec 20, 2015 | N/A yet | Dec 31, 2015 | USD 4,000 | Gender Sensitive |
| Establishment of a Laboratory for natural dye and a Testing Centre. | Reports on  Weaving Centre of Excellence’s Capacities Development | Nov 30, 2015 | N/A yet | Dec 31, 2015 | USD 30,000 | N/A |